



## **BEFORE / AFTER SCHOOL PROVISION incorporating EYFS**

### **Breakfast Club (7.45am – 8.30am)**

We provide breakfast club care in our dining room, for all children from Nursery to Year 6. They are under the supervision of our catering staff and the headmistress, Mrs Anna Evans (Headmistress BA. Hons PGCE). They may come to school at any time between 07.45 and 08.30.

Children not attending breakfast club come to school from 8.15am and are supervised in the dining room. At 8.30am all children go to their classroom for registration. The breakfast club is run on an ad hoc basis and attendance of children varies from day to day. A register is kept in the dining room.

### **After School Provision (3.30pm – 6.00pm)**

School finishes at 3.25pm and there are voluntary clubs until 4.30pm for everyone. A snack will be given to children who stay for clubs. Any time for EYFS children to be looked after in the After School Care provision, will not exceed 90mins.

The After School Care provision is on an ad hoc basis to fit in with parents' needs. A register is kept that records girls coming in and going out. Children are given a snack and the older girls are supervised doing homework. Younger girls, have supervised play. Details of emergency telephone numbers for parents are kept in the After School Club register. The members of staff on duty are:

- Mrs Jane Wallace EYFS coordinator BA Hons EYFS
- Miss Jackie Mortby
- Mr Paul Tippen

Please also see Policies on:

- Missing Child
- Failure to collect