



HARVINGTON PREP SCHOOL

PLAYGROUND POLICY

DUTY STAFF:

Staff on duty should observe girls and ensure no dangerous or anti-social behaviour occurs. Any incidents of bullying, verbal or physical (see Bullying Policy), should be noted and reported to the relevant staff. Any such incidents need to be recorded in the book of incidents which is located in the staff room. This book then needs to be handed in to Mrs Evans.

Staff need to try to discourage girls from screaming as this interferes with activities in the gym (i.e. choir). It is crucial that members of staff on duty are vigilant at all times. They must not be engaged in conversation with other members of staff to the extent that they are not aware of what is going on around them. Any accidents must be recorded. (See Accidents Policy) One needs to be vigilant also about the number of girls wishing to go to the lavatory. Sometimes, girls congregate there in groups and avoid coming back down.

LIBRARY

Any girl wishing to go to the library has to obtain a permission docket from staff on duty in order to be allowed to go up to the library.

WET BREAK

When it is raining the Duty Teachers will decide if it is wet break. Years 1 – 3 will remain in the Dining Room with one teacher and Years 4 – 6 will go to the Gym. In Nursery and Transition, the teachers and assistants work out a rota whereby the children are supervised in their classroom.

To be read in conjunction with the playground policy

To be read in conjunction with EYFS playground Risk Assessment