



Harvington School

Whole School Assessment in light of Covid19 **Amended –7th December 2021**

Department:	Whole School
School / Site:	20 - 24 Castlebar Road
Location:	Whole school including EYFS
Purpose of Assessment:	Health & Safety and Risk Assessment in light of Covid19 - revised to comply with latest government guidance but taking cautious approach
Date:	Updated: 7.12.21 / 1st September 2021 / 4.01.2021 / 01.09.2020
Assessor /Job Title	Anna Evans / Jane Wallace

1. Gate contamination	All children / staff / visitors / parents	Infection through being too close to general public and touching gate	Gate propped open during coming and going	
2. Soiled and contaminated flooring	All Children and staff	Contamination / spread of virus	Carpets and floors cleaned weekly	
3. Spread of virus through infected person	Children, staff and parents	Infection to Covid19	Anyone with symptoms stays away and self-isolates	
4. Control of possible	All children, parents and adults	Spread of infection	Parents will not be coming through school gate.	Staggered and controlled arrival in

Hazard Description	Persons Affected	Risk Consequence (Resulting Harm)	Revised Controls (Reduce Risk)	Reviews with Date
virus within the school		within the school	<p>Visitors or parents to come into school by appointment only</p> <p>Regular sanitising of hands - children cleanse their hands on arrival and at designated times</p> <p>Teachers have perspex screens on desks & discouraged from being close to children Nursery have a closer relationship with young children so may need closer working.</p> <p>Any staff entering the Nursery area need to sanitise or wash their hands.</p> <p>Regular sanitising of surfaces - any equipment to be used will be sanitised at end of each session in specialist classrooms</p> <p>Ensure all areas used such as tables and chairs and IWB and surfaces are cleaned by teachers but encourage children to also clean frequently with wipes at the end of each day</p> <p>In Nursery regular, daily cleaning of setting will be done more stringently and with disinfectant and time will be allowed for this</p> <p>Bannisters, light fittings, door handles, toilets to be sanitised by site manager twice each day</p> <p>Equipment used by Nursery outdoors and any other outdoor equipment used, to be sanitised after each bubble.</p> <p>STAFF TRAINING:</p>	<p>and out of school Nursery to arrive at 8.20</p> <p>Everyone will be given the option to wear masks</p> <p>ASC staff to sanitise the Transition area after use, in order to control cross contamination.</p> <p>STAFF TRAINING: Ensure all staff have read this risk assessment. That they are aware of latest procedures</p>

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			Ensure all staff have read this risk assessment. That they are aware of latest procedures of staggered start and end of school day	
5. Virus spread through close contact	All children and adults	Infected staff or pupils	Children encouraged to stay apart from each other inside the buildings	
6. Spread of virus through bodily fluids	Adults and children	Infected staff or pupils	<p>Adults who may need to deal with intimate care should wear a plastic apron, and gloves. These PPE must be disposed of by pulling the apron off and holding it in hand as gloves are pulled over and inside out with apron inside and disposed of. Then hands washed for 20+ seconds</p> <p>Lavatories to be cleaned and sanitized twice a day – in the middle of the day and in the evening</p>	
7. Spread of virus through sneezing, coughing & soiled tissues	All adults and children	Infected staff or pupils	<p>Encouraged to lessen the spread by using tissues or if not to hand then cough or sneeze in to your elbow</p> <p>Continue with good respiratory hygiene - promote the 'catch it, bin it, kill it' approach</p> <p>Supply bins with lids in all areas</p> <p>Ensure bins are emptied and sanitised daily</p>	
8. Minimising contact and mixing by altering, as much as possible, the routines, the timetables, the school opening & closing times and break times			<p>Bigger groups to go to bigger spaces such as the Art room, gym or dining room</p> <p>Playground divided into 2 to discourage mixing. Transition to use their own outdoor space</p> <p>Desks indoors to be kept apart as much as is practicable</p>	<p>Staggered arrival and dismissal to school.</p> <p>All music lessons to be in the gym and with social distancing.</p> <p>All drama lessons to be in music room which is bigger than drama room.</p>

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9. control of virus through equipment & other materials	Staff, children, adults at home	Transmission of virus	Any resources that have heavy use such as books, to be wiped clean as far as is practicable and a system of quarantining reading books is adopted. IT equipment such as keyboards or screens of iPads to be wiped with anti bac both before and after use	Any resources that have heavy use such as books, to be wiped clean as far as is practicable and a system of quarantining reading books is adopted.
10. A child / teacher develops symptoms / tests positive	Staff / children	Transmission of virus	Contact Test, track & trace and isolate	
11. outbreak – 10% of school – Amber	Staff & Pupils	Transmission of virus	<ul style="list-style-type: none"> - Cancel big gathering events eg Carol Service - Resume Year Bubbles - All teachers to test daily LFT - PCR testing for any one with symptoms 	7/12/21
12. Omicron identified	Everyone who is close contact	Transmission of virus	NHS Contact & Trace / PHE / Dept for Ed who will advise close contacts to self isolate	7/12/21

Date completed: 26th May 2020 & **4th January 2021**

Date reviewed: ...**7.12.21**...*1st September 2021*... & **4.01.2021**.....

Risk Reported to Governors committee: 6th September 201...&

Date/Action taken: *updated to fit in with return to school of all pupils in September 2021 / updated to reflect rise in numbers & Omicron variant*

7.12.21